

RENTAL AGREEMENT for Old Town Hall

Mailing Address: **Old Town Hall Rentals, P.O. Box 121, Wilton, CT 06897**

GPS Address for parking: **2 Belden Hill Lane, Wilton, CT 06897** (NO ACCESS TO OLD TOWN HALL parking on Ridgefield Road. Please see [Rental Information](#) and [Driving Directions](#) for further parking restrictions/penalties.)

I have read, understand, and agree to abide by the REQUIREMENTS and CONDITIONS stated on the Wilton Garden Club website www.wiltongardenclub.org for renting Wilton's Old Town Hall, managed and maintained by the Wilton Garden Club. I will be the responsible person associated with this rental. (Please retain copies for your records.)

Name (please print)

Intended purpose/ # of attendees

Organization

Date (s) of Rental (include day(s) of week)

fr _____ to _____ = _____

Street Address

Hours of rental: (3hr minimum) Total hrs

Town, State, Zip

PAYMENTS:

\$150.00 security deposit

Phone

Cell

(refundable)

Date Paid

____ hrs X \$ _____ per hour = \$ _____

Email Address

Rental Fee

Total Due

Final Payment Due Date

Zelle Account Information (email or cell#)

(must be received 10 days prior to event)

It is understood that I/we shall save, hold, and keep the Town of Wilton, its officers, employees and the Wilton Garden Club as its agent, safe, harmless and indemnified from and against any and all claims, demands, actions, causes of actions, penalties, judgments, court costs, attorney's fees and liabilities of every kind and description arising out of injury to and/or death of person(s) and arising out of damage to and/or loss of property which occur on or about the site.

Signature of Organization's Chief Executive Officer or Responsible Person

Date

Signature of Wilton Garden Club, Inc.'s Authorized Agent

Date

Please mail the completed & signed Rental Agreement with Security Deposit, and the Rental Fee & Certificate of Liability Insurance to: Old Town Hall Rentals, P.O. Box 121, Wilton, CT 06897.

| Wilton Garden Club Use Only | | | |
|---------------------------------|--------|------|---------------|
| | Amount | Date | Check #/Zelle |
| Deposit | | | |
| Rental Payment | | | |
| | | | |
| Certificate of Insurance: _____ | | | |