

RENTAL AGREEMENT for Old Town Hall

Mailing Address: **Old Town Hall Rentals, P.O. Box 121, Wilton, CT 06897**

GPS Address for parking: **2 Belden Hill Lane, Wilton, CT 06897** (NO ACCESS TO OLD TOWN HALL parking on Ridgefield Road. Please see [Rental Information](#) and [Driving Directions](#) for further parking restrictions/penalties.)

I have read, understand, and agree to abide by the REQUIREMENTS and CONDITIONS stated on the Wilton Garden Club website www.wiltongardenclub.org for renting Wilton's Old Town Hall, managed and maintained by the Wilton Garden Club. I will be the responsible person associated with this rental. (Please retain copies for your records.)

Name (please print)	Intended purpose/ # of attendees
Organization	Date (s) of Rental (include day(s) of week fr _____ to _____ = _____
Street Address	Hours of rental: (3hr minimum) Total hrs
Town, State, Zip	PAYMENTS:
Phone Cell	\$150.00 security deposit _____ (refundable) Date Paid
Email Address	_____ hrs X \$ _____ per hour = \$ _____ Rental Fee Total Due
	Final Payment Due Date _____ (must be received 10 days prior to event)

It is understood that I/we shall save, hold, and keep the Town of Wilton, its officers, employees and the Wilton Garden Club as its agent, safe, harmless and indemnified from and against any and all claims, demands, actions, causes of actions, penalties, judgments, court costs, attorney's fees and liabilities of every kind and description arising out of injury to and/or death of person(s) and arising out of damage to and/or loss of property which occur on or about the site.

Signature of Organization's Chief Executive Officer or Responsible Person	Date
Signature of Wilton Garden Club, Inc.'s Authorized Agent	Date

Please mail the completed & signed Rental Agreement with Security Deposit, and the Rental Fee & Certificate of Liability Insurance to: Old Town Hall Rentals, P.O. Box 121, Wilton, CT 06897.

Wilton Garden Club Use Only			
	Amount	Date	Check #
Deposit			
Rental Payment			
Certificate of Insurance: _____			

