

RENTAL AGREEMENT for Old Town Hall

Location: **69 Ridgefield Road, Wilton, CT 06897** (not a mailing address)

Ph: **203-834-1032**

I have read, understand, and agree to abide by the rules, requirements, and conditions stated in the enclosed or attached statements for renting the Old Town Hall, managed and maintained by the Wilton Garden Club. I will be the responsible person associated with this rental. (Please retain copies for your records.)

Name (please print)	Day(s) of week _____ & Date(s) of rental _____
Organization (if applicable)	Fr _____ to _____ = _____ hrs. Hours of rental: (3 hrs minimum)
Street Address	Intended purpose of use _____ # of people _____
Town, State, Zip	\$ <u>150.00</u> _____ Security Deposit (to reserve date(s)) _____ Date paid _____
Telephone _____ Cell _____	_____ hrs X \$ _____ per hour = \$ _____ Rental Fee _____ Total _____
Email Address	\$ _____ + \$ _____ or \$ _____ 1 st payment Final payment Full payment <small>(Due at least 10 days prior)</small>

It is understood that I/we shall save, hold, and keep the Town of Wilton, its officers, employees and the Wilton Garden Club as its agent, safe, harmless and indemnified from and against any and all claims, demands, actions, causes of actions, penalties, judgments, court costs, attorney's fees and liabilities of every kind and description arising out of injury to and/or death of person(s) and arising out of damage to and/or loss of property which occur on or about the site.

Signature of Organization's Chief Executive Officer or Responsible Person	Date
Signature of Wilton Garden Club, Inc.'s Authorized Agent	Date

Please mail the completed & signed Rental Agreement with Security Deposit, and the Rental Fee & Certificate of Liability Insurance to: Old Town Hall Rentals, P.O. Box 121, Wilton, CT 06897.

*** Wilton Garden Club Use Only ***			
	Amount	Date	Check #
Deposit			
Rental Payment (1)			
Rental Payment (2)			

Certificate of Insurance: _____

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